

Site Requirements

Truck Terminal

Terminal Heide

1. Location

Raffinerie Heide GmbH
Terminal
Meldorfer Str. 43
25770 Hemmingstedt
Germany

2. Opening hours and loading appointments

All vehicles for loading are admitted to the terminal as follows:

<u>pickups within EC:</u>	Sunday 10:00 pm – Saturday 01:00 pm
<u>pickups beyond EC:</u>	Monday - Thursday 07:00 am – 02:00 pm Friday 07:00 am – noon
<u>LPG liftings</u>	Monday – Friday 06:00 am – 06:00 pm
<u>additive delivery</u>	Monday – Friday 07:00 am – 03:00 pm
<u>occasional pickups trucks with tank cleaning (aromatics)</u>	Monday – Friday 07:00 am – 09:30 pm

3. Contact details

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4. Special requirements of these location

1. **Closed valves:** The trucks are allowed to enter the Terminal only with closed product valves.
2. **Tank temperature:** The temperature of the tank trailer has to be less than 40°C before loading.
3. **Cleaning Certificate:** After a product change a cleaning certificate is necessary for chemical products.
4. **Size of bitumen trucks:** The bitumen trucks may not be higher than 3,80 m.

OBLIGATIONS:

1. Non-local drivers who do not regularly ship products to the Raffinerie Heide, are subject to a general safety briefing at each pick up. Drivers who regularly ship products to the Raffinerie Heide and have their own driver's identity card receive this safety briefing annually.
2. Drivers will undergo a specific briefing concerning the relevant loading facilities.
3. Regular customers may receive an identity card for the driver. Single appearances of drivers will be covered by a one-time-card to be programmed on site (causes waiting time).
4. **Caution:** Drivers who speak or understand neither German nor English will not be able get permission for loading activities, as it cannot be ensured that the safety instructions have been understood and any announcements will be properly responded to in the event of an emergency.
5. General personal protection equipment comprises:
 - Shoes:** Oil resistant, hard front (steel toe cap), antistatic safety shoes (EN ISO 20345)
 - Clothing:** Flame retardant, long trousers, long sleeve jacket or overall (EN ISO 11612)
 - Helmet:** Safety helmet (EN 397)
 - Eye protection:** Suitable eye protection can be helmet with visor or goggles (EN 166)
 - Fall protection:** The existing fall protection must be used